Jerwood Bursaries
Application Form

Please note that this document is for drafting purposes only. In order to submit your application you will need to enter your responses in the online form. In the online form, there is no option to save and continue. We therefore recommend that you work on it offline first. Your application entries will not reach us until you click on 'Submit' at the end of the application form after the Monitoring Information.

The personal data you give us here will be used by Jerwood Arts staff, paid Artist Advisers and members of the selection panel. It will not be passed on to anyone else. Artists will only be contacted regarding their application to the Jerwood Bursaries. If you want to be removed from our database you can do so by calling 020 7261 0279 or emailing Jon Opie.

You have the right to contact the Information Commissioner’s Office should you wish to complain about how information has been handled. If you wish to receive information about our activities, events and opportunities, please sign up for the Jerwood Arts newsletter here.

- First Name
- Last Name
- Email Address
- Telephone Number
- Are you applying as: an individual/a collaboration
  [Name of collaborator]
  *If the collaboration is new, then both individuals need to be within 1-5 years of establishing their practices. If the collaboration is established, then you should have been working together for no more than five years.*

- When was your first professional engagement as a practicing artist, producer or curator? In order to be eligible for this fund, your first professional experience should be between 2014 and 2018, unless you have had a career change or break (use the box below to explain).

  (DD/MM/YY)

- What was your first professional experience as a practicing artist, producer or curator? Where did it take place?
  This might be a piece of work that was professionally produced, presented, published or exhibited.

  (Text box, 150 characters including spaces)
• Please explain any significant breaks in your practice below.
We understand that many artists face exceptional circumstances which mean their practice is not continuous.
If your professional artistic practice began prior to 2014, but has featured significant breaks due to reasons of health, caring for others or study, you may still be eligible for this fund.

(Text box, 150 characters including spaces)

ART FORM
This helps us collect information about the types of activities submitted for our bursaries and ensures that Artist Advisers and Jerwood Arts staff member/s with the most appropriate expertise review your application. No preferential treatment will be given to one art form over another.

Applied Arts
Choreography
Circus
Composing
Collaborative
Criticism
Cross Artform
Curatorial
Dance
Directing
Drawing
Environmental Art
Experimental Animation
Fiction
Glass Art
Installation Art
Improvisation
Jewellery Art
Live Art
Light Art
Moving Image
Music
Multidisciplinary
New Media and Digital
Non-Fiction (non-academic)
Opera
Poetry
Painting
Playwriting
Photography
Performance
Puppetry
Sculpture
Set Design
Socially Engaged
Sound Art
Spoken Word
Textiles
Visual Arts
Writing
• Which single art form/style/discipline is most relevant to this application? (required)
  Drop-down

• You are welcome to include up to three further art form(s)/style(s/discipline(s) that are also relevant to this application. (optional)
  Drop-down
  Drop-down
  Drop-down

• Please indicate whether you would like to submit a written or film/audio application.
  Written Application
  Film/Audio Application
Written Application

If you choose to send us a written application, you will be directed to this form. You should answer the following questions within the indicated character counts.

- **Project Title**
  Describe the professional development activity you would like us to fund.
  (Text box, 50 characters including spaces)

**PRACTICE**

- **What does your practice concern?**
  You might refer here to themes, materials, who you work with, your discipline or approach or your research interests.
  (Text box, 500 characters including spaces)

- **What have you been working on recently?**
  Please provide specific professional examples.
  These might be events, performances, exhibitions, commissions, awards, funding, or current research.
  (Text box, 500 characters including spaces)

- **What is the professional development activity you would like to undertake?**
  Please be specific about who, how, where, why, when and what this would involve.
  (Text box, 1000 characters including spaces)

- **What do you hope to achieve by doing this?**
  Please identify what learnings and outcomes you expect and how these will impact your practice
  (Text box, 500 characters including spaces)

- **Why do you want to do this now?**
  Please identify why this professional development activity is urgent at this moment in your practice.
  (Text box, 500 characters including spaces)
Film/Audio Application

If you choose to send us a film/audio application, you will be directed to the following entry form.

You should send us a recording that complies with the below guidelines.

- Your recorded application should answer all the questions indicated in the written form. Please ensure you respond to these prompts clearly, and structure the content in relation to them.
- A recorded application should not be overly produced. This is not an opportunity to demonstrate your skills in production, but to clearly communicate your planned professional development activity in an accessible format.
- Examples of work included in an audio/filmed application will not be considered as supporting material. Please include these in the space provided below.
- Please ensure your recording is no more than four minutes long, which is the equivalent to the word limit for written applications.
- You may link to a third party website such as Google Drive, Soundcloud, Vimeo or Dropbox.
- There will be an option to provide a password if necessary.
Examples of your Work

Please provide examples of your work that best support your application using the options for sharing materials below. You don’t need to use all of the sharing features here. Where they contain film, audio, or large amounts of text, we cannot guarantee that they will be reviewed in full.

Please ensure that the application itself contains all the information you feel is relevant to make the best case for funding, as this section will be reviewed only as supporting evidence.

We suggest you clearly label the work with a title (i.e. in the file name) to show what it is or where it was shown. If your practice is performance-based, we recommend you share a clip of a relevant event/show, rather than still images. We also recommend you choose a clip from a performance, rather than promotional film: we want to see examples of your work, not marketing.

Files

- If you would like to share text files, please upload one pdf only.

Images

- There will be an option to share up to 5 jpeg images.
- Please select the images that best exemplify your work and are most relevant to the professional development activity you would like us to fund.
- We suggest you clearly label the work with a title (i.e. in the file name) to show what it is, where it was shown, or what it relates to.

Film/Audio

- If you would like to share film/audio examples of your work, you may link to a third party website such as Google Drive, Soundcloud, Vimeo, Youtube or Dropbox.
- Assessors will watch a maximum of five minutes of footage/audio in total. Where clips are longer than this, please take care to indicate in the form which section of the recording is most relevant for this application.
- There will be an option to provide a password if necessary.
  - Password
  - Selected material
Core Budget

We expect to be the sole funder of your activity and Jerwood Bursaries should not be used as match funding or form a smaller part of a larger budget. This section of your budget should total between £250 and £1,250.

A. Artist Fee
Budget expenditure should show that all individuals involved are being paid appropriately - see our website for our commitment to fair pay. This section of the budget is mandatory to ensure you are being paid properly for the activity you wish you undertake. Fees may be up to 100% of the budget.

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<tr>
<th>Item</th>
<th>Description</th>
<th>Calculation</th>
<th>Total</th>
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<tbody>
<tr>
<td>Artist Fee</td>
<td></td>
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<td>£</td>
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B. Activity Costs
Please add in lines for the professional development activity you would like to undertake. This might include, but is not limited to: fees for collaborators or mentors, training costs, venue hire, travel within the UK, residencies, equipment, materials and attendance at events. The Jerwood Bursaries cannot support the costs of making or showing work.

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Access and Care Budget
If the professional development activity you wish you undertake will incur any additional costs related to access and/or care, please detail these here. You may request up to an additional £250.

C. Access and Care Costs

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<tr>
<th>Item</th>
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Total Amount Applied For

This should be the sum of sections A, B and C. If your total budget expenditure includes the Artist Fee and/or Activity Costs only, the request should be between £250-1,250. If you have included Additional Access and/or Care Costs, the total can be up to £1,500.

<table>
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<th>Total</th>
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Notes on the Budget

Please include here any further detail on the budget. You may also want to state if you have small in-kind contributions, for example, where you have been offered a space or a mentor (who has a salary from another source) has agreed to give their time for free. It is not necessary to have in-kind support to make an eligible application. You should indicate this here.

(Text box, 250 characters including spaces)

Timeline

Briefly indicate the key dates of your project and the overall timeline. This should be your best estimate at the time of application and we understand that exact timings may change when you deliver the project. Activity can begin on or after 4 November 2019 and must be completed by December 2020. Activity projected to take place outside of this timeframe is not eligible for this fund. (Text box, 250 characters including spaces)

Referee

Please provide the details of someone not involved in the project that knows you and understands how a Jerwood Bursary would help your professional development at this time. They do not need to necessarily work in the arts. We will only contact them at the final stage of the decision making process. Please ensure you have their permission before putting them down here as a referee.

- Referee Name
- Referee Email Address

You must select the SUBMIT button at the end of the application after the Monitoring Information section, or it will not reach us.

Once you have sent us your application, you will receive a confirmation email from Jon Opie. If you do not receive this email, please first check your junk mail and then contact Sarah to find out if your application has been delivered.